

## **Tardy Policy**

At St. Anthony Catholic School we strongly believe that teaching our students to be on time for their commitments is an important life skill. We further believe that allowing for repeated tardiness diminishes the importance of this issue in the mind of the student.

Frequent tardiness at the beginning of school is an avoidable problem. In most cases it can be corrected by simply adjusting the alarms a few minutes to allow for an earlier departure from home.

Our students must realize they are expected to be at school on time each day. **The tardy bell rings at 8:05 a.m. and all students should be present sitting in the gym ready for Morning Prayer at that time.** This is an important time when we worship and pray with the students and when teachers make announcements. This morning time helps to establish a spiritual and positive tone for the day. Students entering late not only miss out on this important aspect of the school experience, but they frequently disrupt Morning Prayer.

According to our policy:

1. Students who are tardy must report to the office as they arrive at school.
2. Students are tardy if they are not present for opening exercises in both the forenoon and afternoon sessions.

We are asking parents to impress upon your child the importance of this issue. Please set a good example.

Frequent tardies will not be tolerated.

The number of tardiness to school in a six weeks.	Consequences
3 <sup>rd</sup> tardy	Parent notification by teacher (email, note home, etc...)
4 <sup>th</sup> tardy	A letter sent to parent. Lunchtime Detention.
10 <sup>th</sup> tardy	Administration to conference with parent. Drop of one letter grade in conduct. Perfect Attendance becomes void.
15 <sup>th</sup> tardy	Drop of two letter grades in conduct for the grading period. Student will lose eligibility for participation in extra-curricular activities including field trips for the current grading period and the next.